



WARNDON PARISH COUNCIL

You are duly summoned to attend the next meeting of Warndon Parish Council, commencing at 7.00 pm on Monday 5 February 2024, at the Lyppard Hub (Room 4)

Clerk: Dr Susan Carr, E: clerk@warndonparishcouncil.org, T: 07743 623543

AGENDA

1. To receive and consider Apologies for Absence

2. Declarations of Interest

- (i) Councillors are reminded of the need to update their **Register of Interests**
- (ii) To declare any ***Disclosable Pecuniary Interests** in items on the Agenda and their nature
- (iii) To declare any **Other Disclosable Interests** in items on the Agenda and their nature
- (iv) To consider written requests from Councillors for the Council to grant a **Dispensation (S33 of the Localism Act 2011)**

*Councillors who have declared a 'Disclosable Pecuniary Interest', or an 'Other Disclosable Interest' which falls within the terms of paragraph 12(1) Other Disclosable Interests b) of the Code of Conduct, must leave the room for the relevant items unless a dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the Councillor committing a criminal offence.

The Meeting may be suspended at this point to allow Members of the Public to address the Parish Council.

3. To approve the Minutes of:

- (i) the meeting of the Parish Council held on 8 January 2024
- (ii) the Finance Committee meeting held on 25 January 2024

4. Police Report

- (i) To receive reports and recent communications and consider if follow up action is required
- (ii) To consider measures to reduce speeding on Warndon Villages roads

5. County Council report

6. City Councillors' report

7. Environmental Matters

- (i) To receive reports from Councillors
- (ii) To receive the VAS/SID report
- (iii) Ash die-back in Warndon Villages
- (iv) Apex Ponds
- (v) Proposal to purchase Trip Rail materials

8. Communications

- (i) Communications Working Group
- (ii) Facebook, Website, Newsletter

9. Planning and Rights of Way Matters

- (i) To receive reports from Councillors, including updates on current applications, decisions, and recent responses and notes from recent Planning & Rights of Way Committee meetings
- (ii) To consider the Parish Council's response to pending application
- (iii) To receive an update on the Neighbourhood Plan
- (iv) To receive an update on the Town Deal Board
- (v) To receive an update on the South Worcestershire Development Plan
- (vi) To receive an update on the Boundary Review Consultation
- (vii) Unadopted land adoption schedule
- (viii) Divorced footpaths

The Meeting may be suspended at this point for a comfort break

10. Leisure and Community Matters

- (i) To receive reports from Councillors, including updates on the following matters:
 - (a) Allotments
 - (b) Defibrillators
- (ii) To consider proposals for engagement projects; approve budget and delegated authorities
 - (a) Platinum Jubilee commemorative projects
- (iii) Benches project

11. Financial Matters

- (i) To receive the Clerk's Financial reports 2023-24 YTD
 - (a) Annual budget by centre
 - (b) Cashbook report showing receipts and payments
 - (c) Trial balance

- (ii) To approve accounts for payment and receive details of cash receipts for information
- (iii) WPC deposit account options
- (iv) To set and approve the Parish Council Precept for 2024-25
- (v) To review and approve the budget for 2024-25

12. Reports from outside bodies

- (i) Lyppard Hub Management Board
- (ii) Worcester City Standards Committee
- (iii) CALC updates which affect the Parish Council

13. Policies and Procedures

- (i) Memorial Bench Policy review
- (ii) Data Protection Policy review

14. Future Parish Surgeries

15. Councillors' Reports and Items for Future Agendas

16. Date of the Next Meeting: Monday 3 March 2024, 7.00 pm, Lyppard Hub



Dr S Carr ***Clerk and RFO***