



WARNDON PARISH COUNCIL

Minutes of a meeting of Warndon Parish Council, commenced
7.00 pm on Monday 4 December 2023, at the Lyppard Hub (Room 4)

Present: Cllrs K Collier, L Hodgson, S Hodgson, D Merriman, J Rudge, A Taylor

In attendance: the Clerk, Cllr A Cross (County Councillor), one member of the public

To receive and consider Apologies for Absence

Apologies were received from Cllrs S Forrest and E Kimberley

Declarations of Interest

There were none.

Open Session

The member of the public Moira Groves addressed Council on longstanding unresolved issues, notably nuisance of speeding cars in the Villages, the lack of police/SNT presence and attention to criminal activity and planning issues pertaining to the deterioration of a Grade 2 listed building and failure to maintain the property. Despite repeated reporting to City and Parish councils the problems persist. Councillors advised of the limits to which the Parish council can intervene with some of these issues and highlighted that if a property owner has commenced works recommended by Planning, then there is frequently no stipulation as to a timeframe in which works should be completed.

773. To approve the Minutes of:

(i) the meeting of the Parish Council held on 6 November 2023

Cllr Taylor proposed, seconded by Cllr S Hodgson that the Minutes be approved. Council resolved to approve the Minutes.

774. Police Report

(i) To receive reports and recent communications and consider if follow up action is required

There was no representation from the police and no report.

- (ii) To consider measures to reduce speeding on Warndon Villages roads

In the absence of Cllr Forrest to report, this item was deferred to the January Parish Council meeting.

775. County Council report

Cllr Cross's report was noted and taken as read. WPC may be able to contribute financially to the cost of installation of a bench at the Brecon Avenue MUGA. It was agreed that school signs on Millwood Drive are a good initiative and WPC will write a letter of support to Cllr Cross. LTN signage in Active Travel neighbourhoods need to be coordinated to accommodate the various user groups on the roads and road markings to be improved with possible use of barriers to delineate pedestrian/cycle/dog walking passageways.

776. City Councillors' report

A late report was noted and taken as read. The City Council has contracted the 'Beryl' bikeshare scheme already operating in Hereford, to deploy in Worcester, introducing 225 bicycles (175 of which are electric) at 50 accessible parking stations across the city. The Cotswold Way improvement of public space including play areas, 11-space car park, and enhancement of existing woodland and wildflower planting is open for consultation. Cllr Collier to draft a response from WPC, addressing issues of proximity to Warndon Villages and 'non-destination' playground concerns.

777. Environmental Matters

- (i) To receive reports from Councillors

A new Parish Warden has been appointed on 16 November. A new planting scheme for the Marsh Avenue roundabout is in progress together with renewal of the shrub beds. The Trotshill Lane East play area swing has now been replaced,

- (ii) To receive the VAS/SID report

There has been an encouraging reduction of recorded speeds across Dugdale and Hastings Drives since October, Cllr S Hodgson introduced a proposal for purchase of a fourth speed tracking unit at a cost of £1,799 which is within the allocated budget for 2023-24. Cllr S Hodgson proposed, seconded by Cllr Taylor that approval in principle be agreed in order to submit an order. Council resolved to approve the order and purchase. Cllr S Hodgson has completed an application to the Police Commissioner's Community Fund for a grant to fund or part-fund the purchase.

- (iii) Worcestershire Green Infrastructure Strategy

This item was deferred to the January Parish Council meeting.

(iv) Ash die-back in Warndon Villages

Councillors met on 15 November with Harry Simms (acting Tree Officer, City Council) to discuss the impact of ash die-back in Warndon Villages, in particular in New Plantation, and plans to monitor existing population of ash trees and costs of felling and removal of damaged trees/replanting with alternative species. Having been advised that Harry Simms has now left City employment, questions were raised as to the future of planned works. City Council Environment Committee is aware of the situation and due to report to its January meeting. City Council needs to provide more information for residents. WPC to consider inviting Sandra Green (Head of City Services) to address council. Cllrs K Collier, S Hodgson will make representation on behalf of WPC to the Environment Committee meeting.

(v) Apex Ponds

Following consultation and discussion on the potential of transfer of the site to WPC, it was agreed that the next step is to arrange a site visit by councillors. The potential costs of maintenance of the ponds are currently being investigated. Legal costs of purchase are potentially in the region of £2,000 to cover all contingencies. Cllr Taylor proposed, seconded by Cllr S Hodgson that WPC continue to the next stage and formalize a site visit. Council resolved to move forward with a visit. WPC to consult other parishes who have embarked on similar acquisition of assets of community value.

778. Communications

(i) Communications Working Group

There was nothing to report.

(ii) Facebook, Website, Newsletter

Some articles for the Newsletter are awaited pending confirmation of policy decisions at City Council level – in particular, a report on ash die-back and parish boundaries.

779. Planning and Rights of Way Matters

- (i) To receive reports from Councillors, including updates on current applications, decisions, and recent responses and notes from recent Planning & Rights of Way Committee meetings
- (ii) To consider the Parish Council's response to pending application

APPLICATION NO	ADDRESS	DESCRIPTION	OBJECTION Y/N	COUNCIL COMMENT
23/00944/FUL	Nunnery Park Service Station Hornhill Road Worcester WR4 0SX	Application to vary condition 2 (approved drawings) of planning approval 23/00620/FUL - (Creation of charging zones, erection of EV chargers, sub-station enclosure, LV panel, meter cabinet and associated forecourt works) to allow the relocation of substation and meter cabinet, change the layout of the LV panel and 1no. remove air/water and vacuum unit.	No	The previous application 23/00620/FUL was approved on 27/07/2023. It would appear the specification of the charging facility has changed and has implications on its positioning, hence the new application.
23/00956/HP	14 Howcroft Green Worcester WR4 0DS	Installation of air source heat pump with suffice.	Possible	We need to understand what the noise assessment means. The maximum recorded noise is 62db equivalent to a normal conversation (step 1). The step 6 noise level is 48db which is the equivalent of a refrigerator humming. What level of noise will the neighbouring properties experience? Having your window open on a warm night with the equivalent sound level of a normal conversation might not be acceptable.

23/00906/FUL	Tesco Stores Ltd, Petrol Station at Mill Wood Drive Worcester Worcestershire WR4 0UJ	Formation of jet wash bay and associated works.	Yes	Parish Councillors have raised several concerns including removal existing recycling bins appears to be no plans to relocate these, noise/light implications, Clarity re connection to the drainage system. The latter could be a problem in icy conditions if water is left to run off. Is the wastewater plus detergent classed as a trade effluent? A resident has placed an objection pointing out congestion caused by cars waiting to use the wash could block the exit from the forecourt.
--------------	--	---	-----	---

14 Howcroft Green

The proposed heat pump will generate noise at the upper end of noise scale in a terraced property and is thus unsuitable.

Tesco Stores

WPC to submit an objection to this application.

Worcester City Council Planning determined the following decisions:

APPLICATION NO	ADDRESS	DESCRIPTION	DECISION
23/00812/HP	316 Tolladine Road Worcester WR4 9NG	Proposed garage	Refusal
23/00822/NMA	Bosch Thermotecnology Uk Ltd Cotswold Way Worcester WR4 9SW	Application for a non-material amendment to planning approval 22/00494/FUL. Amendment relates to the size of the proposed hydrogen storage compound.	Approved (It was not possible to comment on this due to no notice being received)

- (iii) To receive an update on the Neighbourhood Plan

There was nothing further to report.

- (iv) To receive an update on the Town Deal Board

The Board is due to meet this week.

- (v) To receive an update on the South Worcestershire Development Plan

Cllr Taylor to attend the City Council meeting following release of the review report in the New Year.

- (vi) To receive an update on the Boundary Review Consultation

The City Council review is concluded. A County review is ongoing and yet to determine whether the county division of boundaries will reflect the proposed parish division of boundaries.

- (vii) Unadopted land adoption schedule

This item was deferred to the January Parish Council meeting.

- (viii) Divorced footpaths

This item was deferred to the January Parish Council meeting.

780. Leisure and Community Matters

- (i) To receive reports from Councillors, including updates on the following matters:

- (a) Allotments

Cllrs Forrest and Rudge reported various issues requiring attention at the site. The water standpipes and locks need replacing (cost c. £1,600 + fitting) and new plot stake markers should be ordered (cost c. £145). There are sufficient remaining funds in the budget to cover this expenditure. Council considered allocating hours for the new Parish warden to carry out general site maintenance for a few hours each month, subject to advising City Council. A nominal increase in plot rents was proposed to cover additional site maintenance costs. Cllr S Hodgson proposed, seconded by Cllr Merriman that a rent rise be approved in principle, subject to Finance Committee budget confirmation and recommendation. Council resolved the course of action in principle.

- (b) Defibrillators

All units have been checked and are operational.

- (ii) To consider proposals for engagement projects; approve budget and delegated authorities

- (a) Platinum Jubilee commemorative projects

There was nothing to report.

- (iii) Memorial Benches

This item was deferred to the January Parish Council meeting.

- (iv) Benches Policy review

This item was deferred to the January Parish Council meeting.

781. Financial Matters

- (i) To receive the Clerk's Financial reports 2023-24 YTD
 (a) Annual budget by centre
 (b) Cashbook report showing receipts and payments
 (c) Trial balance

The reports were received and noted by Council.

- (ii) To approve accounts for payment and receive details of cash receipts for information

Accounts for payment (retrospective)	£
O2 Clerk's mobile phone contract November 2023 (direct debit)	28.15
Waterplus (allotments water supply)	45.69
Accounts for payment	£
Susan Carr (Clerk salary (November 2023))	1072.00
HMRC – (Clerk PAYE October 2023)	56.05
DandD Services (IT software licence November 2023)	82.94
DandD Services (IT support September 2023)	240.00
DandD Services (IT support October 2023)	240.00
DandD Services (IT support November 2023)	240.00
Lyppard Hub (room hire)	3.25
SLCC (Clerk membership subscription 2024)	177.00
Cash Receipts since last meeting	£
Redwood Bank Interest – November 2023	234.86
Mabbs allotments deposit	10.00
HMRC VAT refund 2022-23	10023.71

Council noted and approved the accounts.

782. Reports from outside bodies

- (i) Lyppard Hub Management Board

The November meeting of the Board was cancelled.

- (ii) Worcester City Standards Committee

The November meeting of the Committee was cancelled.

- (iii) CALC updates which affect the Parish Council

- (a) Wychavon CALC September Minutes and December Agenda

Council received and noted the Minutes and Agenda.

783. Councillors' Reports and Items for Future Agendas

There were no additional items other than those deferred from December to the January meeting of Council.

784. Date of the Next Meeting: Monday 8 January 2024, 7.00 pm, Lyppard Hub

The meeting closed at 9.40pm

(Signed).....

(Chair)

Date.....