



WARNDON PARISH COUNCIL

You are duly summoned to attend the next meeting of Warndon Parish Council, commencing at 7.00 pm on Monday 5 December 2022, at the Lyppard Hub (Rooms 1 & 2)

Clerk: Dr Susan Carr, E: clerk@warndonparishcouncil.org, T: 07743 623543

AGENDA

1. To receive and consider Apologies for Absence

2. Declarations of Interest

- (i) Councillors are reminded of the need to update their **Register of Interests**
- (ii) To declare any ***Disclosable Pecuniary Interests** in items on the Agenda and their nature
- (iii) To declare any **Other Disclosable Interests** in items on the Agenda and their nature
- (iv) To consider written requests from Councillors for the Council to grant a **Dispensation (S33 of the Localism Act 2011)**

*Councillors who have declared a 'Disclosable Pecuniary Interest', or an 'Other Disclosable Interest' which falls within the terms of paragraph 12(1) Other Disclosable Interests b) of the Code of Conduct, must leave the room for the relevant items unless a dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the Councillor committing a criminal offence.

The Meeting may be suspended at this point to allow Members of the Public to address the Parish Council.

3. To approve the Minutes of:

- (i) the meeting of the Parish Council held on 7 November 2022
- (ii) the meeting of the Finance Committee held on 16 May 2022 (deferred)
- (iii) the meeting of the Finance Committee held on 27 October 2022

4. Police Report

- (i) To receive reports and recent communications and consider if follow up action is required
- (ii) To consider West Mercia Police's Local Planning Charter and Safer Neighbourhood Team Contract
- (iii) To report an invitation to WPC Chair: Meeting with APCC West Mercia

5. To receive a report from the County Councillor

6. To receive a report from the **City Councillors**

7. **Environmental Matters**

- (i) To receive reports from Councillors
- (ii) To receive the VAS/SID report
- (iii) Anti-litter campaign
- (iv) Fire break mowing

8. **Communications**

- (i) Communications working group
 - (a) To consider the draft Communications Strategy
- (ii) Facebook, Website, Newsletter

9. **Planning and Rights of Way Matters**

- (i) To receive reports from Councillors, including updates on current applications, decisions, and recent responses and notes from recent Planning & Rights of Way Committee meetings
- (ii) To consider the Parish Council's response to pending applications
- (iii) To receive an update on the Neighbourhood Plan
- (iv) To receive an update on the Town Deal Board
- (v) To receive an update on the South Worcestershire Development Plan: SWDP Boundary Review Consultation

The Meeting may be suspended at this point for a comfort break

10. **Leisure and Community Affairs**

- (i) To receive reports from Councillors, including updates on the following matters:
 - (a) Allotments
 - (b) Defibrillators
- (ii) To consider proposals for engagement projects; approve budget and delegated authorities
 - (a) Platinum Jubilee commemorative projects

11. **Financial Matters**

- (i) To receive the Clerk's Financial reports 2022-23 YTD
 - (a) Annual budget by centre
 - (b) Cashbook report showing receipts and payments
 - (c) Trial balance

- (ii) To approve accounts for payment and receive details of cash receipts for information
- (iii) To approve additional expenditure: Application to County Council: funding request for retro-fit of SID unit, and additional costs
- (iv) To approve new VAS unit expenditure
- (v) To approve additional expenditure for RCA consultancy work on the Neighbourhood Plan
- (vi) To receive and approve the Budget for 2022-23
- (vii) To consider the draft revised Grants Policy

12. To receive reports from outside bodies

- (i) Lyppard Hub Management Board
- (ii) Worcester City Standards Committee
- (iii) CALC updates which affect the Parish Council: CALC AGM Agenda and Chairman's Report

13. Elections 2023: to report arrangements

14. Councillors' Reports and Items for Future Agendas

15. Date of the Next Meeting: Monday 9 January 2023, 7.00 pm, Lyppard Hub

Dr S Carr Clerk and RFO