



WARNDON PARISH COUNCIL

You are duly summoned to attend the next meeting of Warndon Parish Council, commencing at 7.30 p.m. on Monday 6 December 2021

Venue: Lyppard Hub (Rooms 1 & 2) – covid safety measures will be in place – see Parish council website for further information <https://warndonparishcouncil.org>

Clerk: Dr Susan Carr

E: clerk@warndonparishcouncil.org T: 07743 623543

AGENDA

1. To receive and consider Apologies for Absence

2. Declarations of Interest

- (i) Councillors are reminded of the need to update their **Register of Interests**
- (ii) To declare any **Disclosable Pecuniary Interests** in items on the Agenda and their nature
- (iii) To declare any **Other Disclosable Interests** in items on the Agenda and their nature
- (iv) To consider written requests from Councillors for the Council to grant a **Dispensation (S33 of the Localism Act 2011)**

Councillors who have declared a 'Disclosable Pecuniary Interest', or an 'Other Disclosable Interest' which falls within the terms of paragraph 12(1) Other Disclosable Interests b) of the Code of Conduct, must leave the room for the relevant items unless a dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the Councillor committing a criminal offence.

THE MEETING MAY BE SUSPENDED AT THIS POINT TO ALLOW MEMBERS OF THE PUBLIC TO ADDRESS THE PARISH COUNCIL

3. To approve the Minutes of the meeting of the Parish Council held on 1 November 2021

4. Police Report

- (i) To receive reports and recent communications and consider if follow up action is required
- (ii) To consider West Mercia Police's Local Planning Charter and Safer Neighbourhood Team Contract

5. To receive a report from the **County Councillor**

6. To receive a report from the **City Councillors**

7. **Environmental Matters**

(i) To receive reports from Councillors

(ii) To receive the VAS/SID report

(iii) To consider proposal for allotment signage; approve budget and delegated authorities

(iv) Repair of Parish bench

8. **Planning and Rights of Way Matters**

(i) To receive reports from Councillors, including updates on current applications, decisions, and recent responses (including Darwin Avenue 20/00632/FUL), and notes from recent Planning & Rights of Way Committee meetings

(ii) To consider the Parish Council's response to pending applications

APPLICATION NO	ADDRESS	DESCRIPTION	COUNCIL COMMENT/ RECOMMENDATION
21/01066/HP	1 Trevithick Close Worcester WR4 0NB	Garage conversion.	Garage will be used for part storage/part study. Work began by previous occupants. Same footprint, property on corner with Peabody Close. Verification on cycle storage – storage area probably covers this.
21/00684/FUL	Tonero House Buckholt Drive Worcester WR4 9ND	Construction of a warehouse	No obvious issues. The warehouse will be constructed with a steel frame clad with plastisol coated cladding. The warehouse will not be heated, and the lighting will be LED's which are 80% more energy efficient than conventional lighting. LED'S require less power than regular forms of lighting, so the less energy they require the more positive the effect on the environment

21/00995/ADV	Roundabout at Parsonage Way Worcester	4 freestanding signs with coloured graphics to the front and powder coated posts to the reverse.	City Council application to have revenue raising advertising on roundabout
21/01032/GPDE	4 Cartwright Avenue, Worcester, WR4 0NZ	Single storey, flat roofed, kitchen extension use materials to match the existing house.	Area of newbuild 5.10m x 6.5m. Neighbour at number 2 has similar length extension. There is very little information with this application and as SWLDP have noted "There was no accompanying Water Management Statement, and the Applicant has not stated or shown the proposed means of disposal for surface water" The Parish Council asks for more information.
21/01033/ADV	Roundabout at Wainwright Road, Bridgwater Road, Worcester	4 freestanding post mounted signs with coloured graphics and text to the front and powder coated posts to the reverse	City Council application to have revenue raising advertising on roundabout
21/01035/ADV	Roundabout at Swinesherd Way, Worcester	4 freestanding post mounted signs with coloured graphics and text to the front and powder coated posts to the reverse	City Council application to have revenue raising advertising on roundabout
21/01037/ADV	Roundabout at Nunnery Way, Worcester	4 freestanding post mounted signs with coloured graphics and text to the front and powder coated posts to the reverse	City Council application to have revenue raising advertising on roundabout
21/01038/ADV	Roundabout at Hasting Drive, Woodgreen Drive, Worcester	2 freestanding post mounted signs with coloured graphics and text to the front and powder coated posts to the reverse	City Council application to have revenue raising advertising on roundabout
21/01039/ADV	Roundabout at Woodgreen Drive, Snowberry Avenue, Millwood Drive, Worcester	2 freestanding post mounted signs with coloured graphics and text to the front and powder coated	City Council application to have revenue raising advertising on roundabout

21/01042/ADV	Roundabout at Dugdale Drive, Worcester	2 freestanding post mounted signs with coloured graphics and text to the front and powder coated	City Council application to have revenue raising advertising on roundabout
21/01043/ADV	Roundabout at Middle Hollow Drive, Woodgreen Drive, Worcester	2 freestanding post mounted signs with coloured graphics and text to the front and powder coated posts to the reverse	City Council application to have revenue raising advertising on roundabout
21/01044/ADV	Roundabout at Plantation Drive Worcester	2 freestanding post mounted signs with coloured graphics and text to the front and powder coated posts to the reverse	City Council application to have revenue raising advertising on roundabout
21/01021/HP	326 Tolladine Road Worcester WR4 9NG	Single storey rear extension and new dropped kerb access	Creates a downstairs living area for a bungalow, extension has a pitched roof (unlike extension on opposite side) not visible from Tolladine Road. Water management statement satisfactory
21/01007/ADV	Roundabout at Woodgreen Drive, Worcester	2 freestanding signs with coloured graphics to the front and powder coated posts to the reverse	City Council application to have revenue raising advertising on roundabout
21/01016/ADV	Roundabout at Grange Way, Dugdale Drive, Trotshill Way,, Worcester, WR4 0SY	3 freestanding post mounted signs with coloured graphics and text to the front and powder coated	City Council application to have revenue raising advertising on roundabout
21/01017/ADV	Roundabout at Trotshill Lane Way, Parsonage Drive, Worcester	3 freestanding post mounted signs with coloured graphics and text to the front and powder coated posts to the reverse	City Council application to have revenue raising advertising on roundabout
21/00993/ADV	Roundabout at, Newtown Road, Charles Hastings Way, Woodgreen drive, Worcester, WR5 1JG	2 freestanding signs with coloured graphics to the front and powder coated posts to the reverse	City Council application to have revenue raising advertising on roundabout

(iii) To receive an update on the Neighbourhood Plan including consultation feedback

- (iv) To receive an update on the Town Deal Board
- (v) To receive an update on the South Worcestershire Development Plan
- (vi) To receive an update on the Minerals Local Plan and Mineral Site Allocations Development Plan.

The Meeting may be suspended at this point for a comfort break

9. Leisure and Community Affairs

- (i) To receive reports from Councillors, including updates on the following matters:
 - (a) Allotments
 - (b) Defibrillators
 - (c) Facebook, Website, Newsletter
- (ii) To consider proposals for engagement projects; approve budget and delegated authorities
 - (a) Annual poetry competition

10. Financial Matters

- (i) To receive the Clerk's Financial reports 2020/21 YTD
 - (a) Annual budget by centre
 - (b) Cashbook report showing receipts and payments
 - (c) Trial Balance
- (ii) To approve accounts for payment and receive details of cash receipts for information

Accounts for payment (retrospective)	£
O2 Clerk's mobile phone contract November 2021 (direct debit)	31.24
Cloudy IT support and licences November 2021 (direct debit)	106.26
Water Plus November 2021 (direct debit)	144.76
Accounts for payment	£
Clerk salary November 2021	977.84
HMRC – Clerk PAYE November 2021	61.30
Hereford & Worcester First Responders	150.00
Cash Receipts since last meeting	£
Redwood Bank Interest – November 2021	58.31

11. To receive reports from outside bodies

- (i) Lyppard Hub Management Board including update on Youth Shelter
- (ii) Worcester City Standards Committee
- (iii) CALC updates which affect the Parish Council
- (iv) Wychavon CALC Minutes 1 September 2021

12. IT development consultation with DD Network Services Ltd, Worcester.

13. Councillors' Reports and Items for Future Agendas

14. Date of the Next Meeting: Monday 10 January 2022, 7.30 pm, Lyppard Hub

Dr S Carr Clerk and RFO