



WARNDON PARISH COUNCIL

You are duly summoned to attend the next meeting of Warndon Parish Council, to be held at 7.30 p.m. on Monday 1st February 2021

Clerk: Mrs Susan Howell, 42 Cooke Close, Whittington, Worcester, WR5 2RB
E: clerk@warndonparishcouncil.org, T: 07743 623543

For health and safety reasons, due to the coronavirus-Covid-19 pandemic, this meeting will be held virtually using Microsoft Teams (note: the meeting may be recorded). You can join the meeting by clicking on the 'Click here to join the meeting' link (below) or by entering the long meeting link (below) into your web browser. Please contact the Clerk for further information.

[Click here to join the meeting](#)

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjM4ZGI1ZjMtZjcyNC00NzYzLTljNmltMmY0YTUxNDM1Mzgx%40thread.v2/0?context=%7b%22Tid%22%3a%2258b69c48-77b5-438f-9db6-b83a4d6491ed%22%2c%22Oid%22%3a%2256836219-353e-4c67-8741-d231dacc11d%22%7d

AGENDA

1. **Apologies**
2. **Declarations of Interest and consideration for requests for Councillor Dispensations in line with S33 of the Localism Act 2011**

The meeting may be suspended at this point to allow Members of the Public to address the Parish Council.

3. **To approve the Minutes of the meeting** of the Parish Council held on 11th January 2021
4. **Police Report**
 - To receive reports and recent communications (community messaging emails from Warwickshire and West Mercia Police and emails from West Mercia Police and Crime Commissioner) and consider if follow up action is required
5. To receive report from **County Councillor**
6. To receive report from **City Councillors**
7. **Environmental Matters**
 - To receive reports from Councillors
 - To receive VAS/SID report

8. Planning and Rights of Way Matters

- To receive reports from Councillors, including updates on current applications, decisions, and recent responses
- To consider the Parish Council's response to current applications, including:

Application Number	Date Valid (Consultation ends)	Address	Proposal
21/00021/HP	12/01/21 (02/02/21)	12 Quisters, Worcester, WR4 0UT	Ground floor extension to rear. Conversion of garage

- To receive updates on:
 - i) Neighbourhood Plan
 - ii) Town Deal Board
 - iii) SWDPTo receive an invitation to the SWDP consultation briefing session, to be held virtually on Monday 1st March 6.00 p.m. – 7.30 p.m., and nominate two Parish Councillors to attend

9. Leisure and Community Affairs

- To receive reports from Councillors, including updates on the following matters:
 - Allotments
 - DefibrillatorsTo consider recommendation regarding financial compensation to resident towards electricity for defibrillator on private property
- Facebook
- Website
- Newsletter

10. Financial Matters

- To receive Clerk's Financial reports 2020/21 YTD:
 - i) Annual budget by centre
 - ii) Cashbook report showing receipts and payments
- To approve accounts for payment and receive details of cash receipts for information

Accounts for payment (retrospective)

- O2 Clerk's mobile phone contract January 2021 (direct debit) £30.81
- Clerk - salary January 2021 £828.80
- HMRC - Clerk PAYE January 2021 £73.58
- WCC Local Government Pension – Clerk pension January 2021 £285.36

Accounts for payment

- Paul Stanley Fencing – installation of Village gateways £590.83
- Water plus – supply 23.10.20 - 23.01.21 (est. reading) (direct debit) £360.31
- Worcester City Council – environmental SLA services 2020/21 £41,938.80

Cash Receipts since last meeting

- Allotment waiting list (BM, JJ, SR) £30.00

11. To receive **reports from outside bodies**:

- Lyppard Hub Management Board
- Worcester City Standards Committee
- CALC updates which affect the Parish Council

To receive minutes of the Worcestershire Wychavon CALC meeting on 3rd December 2020 and note the next meeting is on Wednesday 3rd March 2021

12. To consider Terms of Reference for **Staffing committee**

13. **Councillors' Reports and Items for Future Agendas**

14. **Date of the Next Meeting: Monday 1st March 2021, 7.30 p.m.**

Mrs S A Howell ***Clerk and RFO***