



WARNDON PARISH COUNCIL

You are duly summoned to attend the next meeting of Warndon Parish Council, to be held at 7.30 p.m. on Monday 2nd November 2020

Clerk: Mrs Susan Howell, 42 Cooke Close, Whittington, Worcester, WR5 2RB
E: clerk@warndonparishcouncil.org, T: 07743 623543

For health and safety reasons, due to the coronavirus-Covid-19 pandemic, this meeting will be held virtually using Microsoft Teams (note: the meeting may be recorded). You can join the meeting by clicking on the 'Join Microsoft Teams Meeting' link (below) or by entering the long meeting link (below) into your web browser. Please contact the Clerk for further information.

[Join Microsoft Teams Meeting](#)

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTRkOGI2MmltN2FIOC00YTQ2LTkwZGEtMGMwNjRiMmYzZTQz%40thread.v2/0?context=%7b%22Tid%22%3a%2258b69c48-77b5-438f-9db6-b83a4d6491ed%22%2c%22Oid%22%3a%2256836219-353e-4c67-8741-d231dacc11d%22%7d

AGENDA

1. **Apologies**
2. **Declarations of Interest and consideration for requests for Councillor Dispensations in line with S33 of the Localism Act 2011**

The meeting may be suspended at this point to allow Members of the Public to address the Parish Council.

3. **To approve the Minutes of the previous meeting** of the Parish Council held on 5th October 2020
4. **Police Report**
 - To receive reports, including concerns about anti-social behaviour in the Parish
 - To receive recent communications (community messaging emails from Warwickshire and West Mercia Police and emails from West Mercia Police and Crime Commissioner) and consider if follow up action is required
5. To receive report from **County Councillor**
6. To receive report from **City Councillors**

7. Environmental Matters

- To receive reports from Councillors
- To receive feedback from discussions with representatives of St. Peter's Parish Council and Worcester City Council regarding the Warden Service Level Agreement and to consider a recommendation on this matter
- To receive the Parish Council's response to Worcester City Council's consultation on the draft Environmental sustainability strategy for the city
- To receive VAS / SID report

8. Planning and Rights of Way Matters

- To receive reports from Councillors, including updates on current applications, decisions, and recent responses
- To consider the Parish Council's response to current applications, including:

| APPLICATION NO | ADDRESS | DESCRIPTION |
|-------------------------------|---|--|
| 20/00797/NMA (19/00824/HP) | 10 Saltwood Avenue, WR4 0JP | Ground floor side extension and conversion of garage to form additional living accommodation |
| 20/00721/TPOA | Royal Mail Worcester Mail Centre, Wainwright Road, Worcester, WR4 9WW | T1 - oak. lower limbs to be removed / lifted to 3 meters from the raised ground level |
| 20/00715/VARCO | 5 Hunt Avenue, Worcester, WR4 0QW | Variation of condition 2 of application 19/00701/HP to allow for the addition of windows to the front elevation and alterations to the link extension. |
| 20/00753/CLPU | 31 Cartwright Avenue, Worcester, WR4 0NZ | Application for a certificate of proposed lawful development for the demolition of an existing conservatory and the erection of a single storey rear extension |
| 20/00809/HP | 18 Dover Avenue, Worcester, WR4 0LA | Two storey side extension to form garage with bedroom above |
| 19/00339/FUL | Brethrens Meeting Room Swinesherd, WR5 1RU | Provision of community hall and additional parking with extended drive |

- To receive updates on:
 - i) Neighbourhood Plan
 - ii) Town Deal Board
 - iii) SWDPTo note update to the SWDP review timetable and new SWDP website
- To receive (i) the Parish Council's response and (ii) the South Worcestershire Councils' joint response to the consultation on the Government's White Paper 'Planning for the Future', which sets out proposals for changes to the planning system in England
- To receive an update on feedback from the Enforcement Officer regarding dead trees on the Plantation Drive Development

9. Leisure and Community Affairs

- To receive reports from Councillors, including updates on the following matters:
 - Allotments
 - Defibrillators
 - Facebook
 - Website
 - Newsletter
- To consider proposal for Allotments signage, including cost
- To consider proposal for Community Street signs, including cost

10. Report of the Clerk

- To receive Financial reports 2020/21 YTD:
 - i) Annual budget by centre
 - ii) Cashbook report showing receipts and payments
- To approve accounts for payment and receive details of cash receipts for information

Accounts for payment (retrospective)

| | |
|--|---------|
| ○ Multipay card statement - September 2020 monthly fee (direct debit) | £3.00 |
| ○ Universal Display – Foodbank banners Delegated authority WPC 7.9.20 (277) | £171.00 |
| ○ O2 Clerk’s mobile phone contract October 2020 (direct debit) | £30.81 |
| ○ Clerk - salary October 2020 | £828.80 |
| ○ WCC Local Government Pension – Clerk pension October 2020 | £285.36 |
| ○ HMRC - Clerk PAYE October 2020 | £73.58 |

Accounts for payment

| | |
|---|-----------|
| ○ Water plus – water supply 23.7.20 – 23.10.20 (actual reading) | £1,147.25 |
| ○ Multipay card statement – October 2020 (direct debit) | £418.58 |
| • Leafletfrog – Foodbank leaflets Delegated authority WPC 7.9.20 (277) | £55.00 |
| • Defibshop – batteries and pads, all defibrillator units Delegated authority Chair and Finance portfolio holder | £227.66 |
| • Amazon – Clerk – ink cartridges, stationery | £44.22 |
| • Amazon – Clerk - postage stamps | £10.75 |
| • National Garden vouchers including delivery Approved WPC 5.10.20 - note delivery charge £2.95 | £77.95 |
| • October 2020 monthly fee | £3.00 |

Cash Receipts since last meeting

| | |
|--|------------|
| ○ Precept 2020-21 half-yearly payment (2 of 2) | £54,794.17 |
| ○ Redwood Bank Interest 1 st October 2020 | £85.75 |

- To consider setting up a Direct Debit for Water plus invoices

11. To receive reports from outside bodies:

- Lyppard Hub Management Board

- Worcester City Standards Committee
- CALC updates which affect the Parish Council

12. To consider forming a working party to liaise with local agencies making provisions to cover 'Free School Meals' during the school holidays to vulnerable children within the Parish and also in neighbouring wards; to establish how the Parish can help with those efforts.

13. Councillors' Reports and Items for Future Agendas

14. Date of the Next Meeting: Monday 7th December 2020, 7.30 p.m.

Mrs S A Howell ***Clerk and RFO***