



## WARNDON PARISH COUNCIL

You are duly summoned to attend the next meeting of Warndon Parish Council, to be held at 7.30 p.m. on Monday 5<sup>th</sup> October 2020

**Clerk: Mrs Susan Howell, 42 Cooke Close, Whittington, Worcester, WR5 2RB**  
**E: [clerk@warndonparishcouncil.org](mailto:clerk@warndonparishcouncil.org), T: 07743 623543**

For health and safety reasons, due to the coronavirus-Covid-19 pandemic, this meeting will be held virtually using Microsoft Teams (note: the meeting may be recorded). You can join the meeting by clicking on the 'Join Microsoft Teams Meeting' link (below) or by entering the long meeting link (below) into your web browser. Please contact the Clerk for further information.

### [Join Microsoft Teams Meeting](#)

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MWE5Y2M0M2MtZjlmZS00NDhkLTk5YWItNDg1YzI2N2QzZGEz%40thread.v2/0?context=%7b%22Tid%22%3a%2258b69c48-77b5-438f-9db6-b83a4d6491ed%22%2c%22Oid%22%3a%2256836219-353e-4c67-8741-d231dacc11d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWE5Y2M0M2MtZjlmZS00NDhkLTk5YWItNDg1YzI2N2QzZGEz%40thread.v2/0?context=%7b%22Tid%22%3a%2258b69c48-77b5-438f-9db6-b83a4d6491ed%22%2c%22Oid%22%3a%2256836219-353e-4c67-8741-d231dacc11d%22%7d)

## AGENDA

1. **Apologies**
2. **Declarations of Interest and consideration for requests for Councillor Dispensations in line with S33 of the Localism Act 2011**

*The meeting may be suspended at this point to allow Members of the Public to address the Parish Council.*

3. **To approve the Minutes of the previous meeting** of the Parish Council held on 7<sup>th</sup> September 2020
4. **Police Report**
  - To receive reports
  - To receive recent communications (community messaging emails from Warwickshire and West Mercia Police and emails from West Mercia Police and Crime Commissioner) and consider if follow up action is required
5. To receive report from **County Councillor**
6. To receive report from **City Councillors**

## 7. Environmental Matters

- To receive reports from Councillors
- To receive feedback from the Environmental Committee meeting on 21<sup>st</sup> September 2020 and consider recommendations regarding the Warden Service Level Agreement, the Wildflower proposal and the Parish Council's response to Worcester City Council's consultation on the draft Environmental sustainability strategy for the city.
- To receive VAS / SID report

## 8. Planning and Rights of Way Matters

- To receive reports from Councillors and feedback from the Planning & Rights of Way Committee meeting on 24<sup>th</sup> September 2020, including updates on current applications, decisions, and recent responses
- To consider the Parish Council's response to current applications, including:

APPLICATION NO	ADDRESS	DESCRIPTION
20/00627/PIP	Land to The North Of Ankerage Green, Worcester	Permission in principle for up to 6 dwellings
20/00652/TPOA	3 Bamburgh Crescent, Worcester, WR4 0QX,	Oak T1. Remove epicormic growth and dead wood. Thin growth by 10%.
20/00672/ADV	Unit 10, Hornhill Road, Worcester, WR4 0SX	x2 no halo illuminated logo signs
20/00632/FUL	Land at Darwin Avenue, Worcester,	Demolition of three existing dwellings and erection of 50 dwellings, access, public open space and associated development including re-routing of public footpath
19/00339/FUL	Brethrens Meeting Room Swinesherd, WR5 1RU	Provision of community hall and additional parking with extended drive
20/00683/FUL	23 Coney Green Close, Worcester, WR4 0DT	Proposed 1no. single-storey detached dwelling
P18Q0226	Land north of Newtown Road, Worcester	Erection of 61 dwellings along with associated access, new public open space, landscaping and associated works. Diversion of footpath 660(B)
ENF/20/0160	Tesco Express, Brindley Road	Metal security spikes on roof of building
TBC	5 Cangle Lane, Worcester, WR4 0DY	Construction of a dormer window
20/00710/REM	Country Lodge, Swinesherd, Worcester, WR5 1RU	Variation of condition 2 of planning approval 20/00336/FUL to allow revised site access arrangements

- To receive updates on:
  - i) Neighbourhood Plan
  - ii) Town Deal Board
  - iii) Worcester Historic City Conservation Survey
  - iv) SWDPTo note the SWDP Parish and Town Council Briefing is taking place on Wednesday 7<sup>th</sup> October 2020, 6.00 p.m. – 7.30 p.m.

- To receive the South Worcestershire Councils' joint response to the Government's consultation on the standard methodology for calculating housing numbers in local plans
- To consider the Parish Council's response to the consultation on the Government's White Paper 'Planning for the Future', which sets out proposals for changes to the planning system in England (deadline 29<sup>th</sup> October 2020)
- To receive an update on feedback from the Enforcement Officer regarding dead trees on the Plantation Drive Development

## 9. Leisure and Community Affairs

To receive reports from Councillors, including updates on the following matters:

- Allotments
- Defibrillators
- Facebook
- Website
- Newsletter

## 10. Report of the Clerk

- To receive Financial reports 2020/21 YTD:
  - i) Annual budget by centre
  - ii) Cashbook report showing receipts and payments
  - iii) Trial Balance to 30<sup>th</sup> September 2020
- To note the External Auditors, PKF Littlejohn LLP, have completed their review of the Annual Governance & Accountability Return (AGAR) for Warndon Parish Council for year ended 31<sup>st</sup> March 2020. To receive the External Auditors' report and certificate (Section 3 of the AGAR part 3) and consider any matters arising from their review.
- To approve accounts for payment and receive details of cash receipts for information

### Accounts for payment (retrospective)

○ Multipay card statement 26th August 2020 monthly fee (direct debit)	£3.00
○ O2 Clerk's mobile phone contract September 2020 (direct debit)	£30.81
○ Clerk - salary September 2020	£902.33
○ WCC Local Government Pension – Clerk pension September 2020	£320.95
○ HMRC - Clerk PAYE September 2020	£125.18

### Accounts for payment

○ Cloudy IT (licences and monthly support October 2020)	£106.26
○ PKF Littlejohn LLP – assurance review to 31 <sup>st</sup> March 2020	£480.00
○ Allotment winners – 3 x £25 Garden vouchers	£75.00

### Cash Receipts since last meeting

○ Allotment waiting list (DD)	£10.00
○ Allotment part-year rent Plot 2	£26.50
○ Redwood Bank Interest 1 <sup>st</sup> September 2020	£88.61

- To consider setting up a monthly Direct Debit for Cloudy IT

11. To receive **reports from outside bodies**:

- Lyppard Hub Management Board
- Worcester City Standards Committee
- CALC updates which affect the Parish Council

12. To consider the Parish Council's relationship with the 'Friends of Warndon Villages'

13. To receive an updated Meeting Schedule and note the April meeting will take place on 12<sup>th</sup> April 2021, not 5<sup>th</sup> April 2021 as this is a public holiday

14. **Councillors' Reports and Items for Future Agendas**

15. **Date of the Next Meeting: Monday 2<sup>nd</sup> November 2020**

***Mrs S A Howell***      ***Clerk and RFO***