

## WARNDON PARISH COUNCIL

You are duly summoned to attend the next meeting of Warndon Parish Council  
to be held at 7.30 p.m. on Monday 4<sup>th</sup> May 2020

**Clerk: Mrs Susan Howell, 42 Cooke Close, Whittington, Worcester, WR5 2RB**

**E: [clerk@warndonparishcouncil.org](mailto:clerk@warndonparishcouncil.org)**

**T: 07743 623543**

For health and safety reasons during the coronavirus-Covid-19 pandemic, this meeting will be held virtually using the Zoom platform.

You can join the meeting just before it starts in the following ways:

- 1) Click the link below or enter in a web browser

<https://us02web.zoom.us/j/87935657810?pwd=elJ3emVra2FQZWZVcGRWUXNMZkdqUT09>

- 2) Go to zoom's website <https://zoom.us/>  
join by entering Meeting ID: 879 3565 7810 and Password (available from Clerk)

- 3) Telephone one of the following numbers:  
+44 131 460 1196, +44 203 051 2874, +44 203 481 5237, +44 203 481 5240  
Enter Meeting ID: 879 3565 7810 and Password (available from Clerk)

Please note: the meeting may be recorded. Please contact the Clerk for further assistance.

## AGENDA

1. Apologies
2. Declarations of Interest and consideration for requests for Councillor Dispensations in line with S33 of the Localism Act 2011.
3. Police Report

(The meeting may be suspended at this point to allow Members of the Public to address the Parish Council.)

4. To approve the Minutes of the previous meeting of the Parish Council held on 20<sup>th</sup> April 2020
5. To receive reports from:
  - County Councillor
  - City Councillor
6. To receive Environmental reports from
  - Councillors including clarification from Worcester City Council on dog bins
  - VAS / SID update
  - To consider proposal to fund replacement bin in Great Oaty Gardens Play area

7. Environmental Committee.

- To agree new Terms of Reference
- To receive report from Working Party

8. Planning and Rights of Way Matters

- To receive an update on actions arising from meeting with Worcester City Council
- To consider current Applications and Decisions
- To consider other pending consultations
- To receive Neighbourhood Planning update

9. Leisure and Community Affairs

- To receive updates on
  - i. Allotments
  - ii. New Website
  - iii. Defibrillators
- To approve Bench strategy
- To receive an update from the Working Party regarding the Cloud Computing project and to consider the Working Party's recommended solution.

10. Report of the Clerk

- To receive Financial reports 2020/21 YTD:
  - i) Annual budget by centre
  - ii) Cashbook report showing receipts and payments
- To note Internal Audit is scheduled for week commencing 4<sup>th</sup> May 2020
- To approve accounts for payment and receive details of cash receipts for information

**Accounts for payment (retrospective)**

- |  |         |
|--|---------|
| ○ Clerk - salary April 2020                        | £681.01 |
| ○ WCC Local Gov Pension – Clerk pension April 2020 | £221.96 |
| ○ HFE Signs – NHS support (delegated authority)    | £107.71 |

**Accounts for payment**

- |   |         |
|---|---------|
| ○ Clerk expenses – stationery, Office 365 one month | £18.34  |
| ○ Insurance   | £953.21 |

**Deferred pending outcome of Cloud solution**

- |                            |         |
|----------------------------|---------|
| ○ Zoom annual subscription | £150.00 |
|----------------------------|---------|

**Cash Receipts since last meeting**

- |                             |        |
|-----------------------------|--------|
| ○ Allotment Fees (10b, 21b) | £26.10 |
|-----------------------------|--------|

11. To receive reports from outside bodies:

- Lyppard Hub Management Board
- Worcester City Standards Committee
- CALC Updates which affect the Parish Council

12. Councillors Reports and Items for Future Agendas

13. Date of the Next Meeting: Monday 1<sup>st</sup> June 2020

**Mrs S A Howell      Clerk and RFO**